

# Nominations Close July 10, 4pm EST, 2025

Awards Luncheon:
Wednesday, October 29, 2025
11 a.m. – 2 p.m. Live! Casino & Hotel Maryland®

## **ELIGIBILITY CRITERIA**

### All nominees must:

- Be a resident of Anne Arundel County.
- Have a demonstrated track record of charitable giving to one or more nonprofit organization(s) based in and working in Anne Arundel County.
- Have made a positive impact in the lives of county residents through their giving.
- Encourage/motivate others to become philanthropic.
- Self-nominations are **not** permitted.
- Parents are **not** permitted to nominate their child(ren) in any category.
- The committee will only consider charitable work that is beyond the scope of a nominee's professional duties.
- We encourage you to work with your nominee in completing the application.

# NOMINATION PROCESS

Nominations must be submitted online. To access the application and submit a nomination, you will need to create a user account <u>HERE</u>. If you have any questions about the nomination process or have any difficulties with submitting your nomination, please contact our Director of Philanthropic Resources, Jennifer Lagrotteria at Jen@cfaac.org.

- Nominees will receive notification from CFAAC upon receipt of the nomination form. The letter will include information on the selection process.
- A selection committee of CFAAC board, staff, and past recipients, which
  include philanthropists, volunteers, local nonprofit, business, and community
  leaders will review all nominations and select the awardee.
- All nominators will receive confirmation that the nomination has been submitted within 24 hours of receipt. The Community Foundation will contact the selected awardee(s) and their nominator in late August.



# NOMINATION PROCESS, CONTINUED

- Following the selection, and prior to the public announcement, nominees will be contacted to notify them of the results.
- If your nominee is selected, we will request your assistance in obtaining photographs and biographical information for publicity purposes.
- Awardees will receive two complimentary tickets to the October 29<sup>th</sup> Luncheon.
- Nominations must be received by 4:00 p.m. on Thursday, July 10, 2025.

## TIP FOR WRITING A GREAT NOMINATION NARRATIVE:

- Provide specific examples that address the award description and elaborate on why the nominee's accomplishments are worthy of the award. Keep your answer to 500 words (3,500 characters maximum).
- Describe how others regard the nominee. Consider mentioning major awards and/or the nominee's community efforts.
- Include the results and/or impact of the gift/support.
- Be thorough in including all organizations that benefit from the nominee's efforts. This will enable the selection committee to fully understand the nominee's involvement in the community and breadth of impact.
- Share the big picture collaborate with other individuals and organizations to tell your nominee's story.
- Determine who can write the best letters of support (ex. Letter from a nonprofit that is served by the nominee).
- Talk with your nominee, their family, and friends. Collect as much information as possible.
- Want to strengthen your application? Reach out to Jennifer Lagrotteria,
   CFAAC's Director of Philanthropic Resources, for suggestions on strengthening your nomination application at jen@cfaac.org.
- Team up with other organizations to nominate someone and fill out the application—gather letters of support with them to make it stronger.

### **Questions?**

Please contact Jennifer Lagrotteria

Jen@cfaac.org | 410.280.1102 x102

Log-on to submit a nomination here:

https://www.grantinterface.com/Home/Logon?urlkey=cfaac

